

# HPE Organizations

## Manage user groups

Quick reference guide

# Log into MyRoom account to see organization



Organization administrator

- Navigate to [www.myroom.hpe.com/Account](http://www.myroom.hpe.com/Account)
- Click the **Home** tab
- Login to your MyRoom account
- Click **Manage Groups** in the **Users** tile

## Wearable, Inc.

Have questions about MyRoom at Wearable, Inc.? **Contact: Organization Administrator** ([organization.administrator@wearableinc.com](mailto:organization.administrator@wearableinc.com))



### Users

4 Users [Manage Users](#)

4 Groups [Manage Groups](#)



### Rooms

6 Instructor Rooms



### VRG Devices

2 Devices [Manage Devices](#)



### Organization Settings

[View Subscription Details](#) (Expires Oct/31/2018)

[Edit Contact](#)

[Customize HPE MyRoom for Wearable, Inc.](#)

# Add group



Organization administrator

## Wearable, Inc. User Groups

**Add Group** ?

- Administrators (1)
- Everyone (3)
- Device Managers (1)

### Add Group

Group Name :

Description :

**Save** **Cancel**

# Edit or delete group



Organization administrator

## Wearable, Inc. User Groups

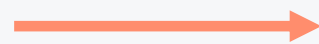
Add Group ?

Administrators (1)

Everyone (3)

Device Managers (1)

Trainers (0)



**Trainers**

### Details

Group Name : Trainers

Description : Organization users responsible for training field employees

### Room Privileges

No room access

### Organization Privileges

No organization privileges

### Users

Total Users : 0

Delete

# Group details



Organization administrator

**Trainers**

**Details**

Group Name : Trainers  
Description : Organization users responsible for training field employees

**Room Privileges**  
No room access

**Organization Privileges**  
No organization privileges

**Users**  
Total Users : 0

**Delete**

**Group Details** [Close]

Group Name :

Description :

**Save**

# Group room privileges

## Select rooms for the user group



Organization administrator

### Trainers

[Details](#)  
Group Name : Trainers  
Description : Organization users responsible for training field employees

[Room Privileges](#)  
No room access

[Organization Privileges](#)  
No organization privileges

[Users](#)  
Total Users : 0

[Delete](#)

### Trainers Room Privileges

Group members can access:

- Instructor Rooms
  - Shift 1
  - Shift 2
  - Shift 3

[Save](#) [Cancel](#)

### Trainers

[Details](#)  
Group Name : Trainers  
Description : Organization users responsible for training field employees

[Room Privileges](#)  
• Access to following Instructor Rooms :  
- Shift 1

[Organization Privileges](#)  
No organization privileges

[Users](#)  
Total Users : 0

[Delete](#)

# Group organization privileges

Select organization privileges for the user group



Organization administrator

### Trainers

[Details](#)  
Group Name : Trainers  
Description : Organization users responsible for training field employees

[Room Privileges](#)  
No room access

**Organization Privileges**  
No organization privileges

[Users](#)  
Total Users : 0

[Delete](#)

Group members can access:

- Administrator
- Manage Users and Groups
- Manage Devices
- View Reports
- Manage Rooms

[Save](#) [Cancel](#)

### Trainers

[Details](#)  
Group Name : Trainers  
Description : Organization users responsible for training field employees

[Room Privileges](#)  
• Access to following Instructor Rooms :  
• Shift 1

**Organization Privileges**  
• Manage Devices  
• Manage Rooms

[Users](#)  
Total Users : 0

[Delete](#)

# Group users



Organization administrator

**Trainers**

Details  
Group Name : Trainers  
Description : Organization users responsible for training

Room Privileges  
• Access to following Instructor Rooms :  
◦ Shift 1

Organization Privileges  
• Manage Devices  
• Manage Rooms

Users  
Total Users : 0

Delete

**Trainers Users (0)**

Add User(s)

Add users to Group

Users :

vrg.trainer@wearableinc.com

vrg.trainer@wearableinc.com

Add

**Trainers**

Details  
Group Name : Trainers  
Description : Organization users responsible for training field employees

Room Privileges  
• Access to following Instructor Rooms :  
◦ Shift 1

Organization Privileges  
• Manage Devices  
• Manage Rooms

Users  
Total Users : 1

Delete